



## समिति पंजीकरण प्रमाण-पत्र

(वर्ष 1860 का इक्कीसवाँ अधिनियम)

क्रमांक KT/L/104 वर्ष 2005-2006

मैं एतद्वारा प्रमाणित करता हूँ कि JENIA EDUCATIONAL SOCIETY, CHEEKA,

DISTRICT KAITHAL.

नामक समिति को समिति

पंजीकरण अधिनियम इक्कीस आफ 1860 (तथा पंजाब संशोधन अधिनियम 1957 द्वारा यथा संशोधित) के अन्तर्गत पंजीकृत किया गया है।

यह प्रमाण-पत्र मेरे हस्ताक्षर से आज दिनांक 28th मास DECEMBER  
वर्ष 2005. को कैथल में जारी किया गया।

28 DEC 2005

*Tonu*  
जिला रजिस्ट्रार संमितियां  
कैथल।

Principal  
St. Xavier's International School  
Vill. Attakar, Patiala (Pb.)  
English Medium Affiliated to CBSE  
(Affiliation No. 16307602 School Code 2076)  
E-mail: [tonu@rediffmail.com](mailto:tonu@rediffmail.com)

# MEMORANDIJM OF ASSOCIATION JENIA EDUCATIONAL SOCIETY, Cheeka

## 1. NAME

The name of the society is the JENIA EDUCATIONAL SOCIETY, Cheeka.

## 2. ADDRESS:

The head office of the society will be situated at Cheeka, Distt. Kutchal

Amritdas

## 3. AIMS & OBJECTS:

The aims and objects of the society are as under:

- I. To spread education in any part of India.
- II. To establish institution e.g. School, College, Coaching Centres, Institutes imparting education Libraries, Boarding Houses for the students.
- III. To give free scholarships, stipends and aids to deserving and brilliant students irrespective of their caste, creeds and sex.
- IV. To run Public School and to establish such institutions for the attainment of above aims and objectives.
- V. To train and bring up students according to ancient Indian Culture and to give them education according to the Modern and Scientific methods.
- VI. To arrange lectures of religious or prominent people of all religions, with a view to spread religious principals in the students.
- VII. To arrange seminars for the intellectual advancement of the students.
- VIII. To receive donation in cash or moveable property from public, local bodies, government and non-government organizations.
- IX. To give the property of society on lease or rent and the income derived there-from maybe used for the benefit of the society.
- X. To construct or take on lease/ rent building for institutions run by the society.
- XI. To raise loan or collect funds in the form of donations for the achievement of aims and objects of the society.
- XII. To do and act such other lawful things as may be conducive to attainments of the above objects.
- XIII. To create unity, harmony, strength and willpower among the members of the society.
- XIV. To help the poor and needy students and to work for the welfare of the society and for the welfare of persons involved in the society.
- XV. To manage the water, electricity and other necessary facilities for the welfare of the society.
- XVI. The society by its constitution will be required to apply its profits, if any or any other income, in promoting its objects.

## 4. CONDITIONS:

- (a) The income and property of the society shall be applied solely towards the promotion of the objects of the society as set forth in the memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly, to the members of the society.
- (b) No member of the Governing body of the society, shall be appointed to any office of the society paid by fees, that no remuneration shall be given by the society to any member of the such governing body except repayment of out of pocket expenses and interest on money lent or rent for premises/ demises to the society. However the member shall be remunerated or compensated in a suitable manner for any type of services rendered by him member.
- (c) The Society by its constitution is required to apply its profits, if any or other income in promoting its objects.
- (d) If upon the winding up or dissolution of the society there remains after satisfaction of all its debts and liabilities any property what so ever the same shall not be paid to or distributed among the members of the society. But shall be given, transferred to some other institution having objects similar to the objects of the society determined by the member of the society at or before the time of dissolution.

Amritdas  
16/04/2014

Principal

St. Xavier's International School  
Vill. Atalpur, Patan (Pv.)  
English Medium Affiliated to CBSE  
(Affiliation No. 18307602 School Code: 200745)  
E-mail: stxaviers18@gmail.com

#### MEMBERS:

1. The membership of the society shall consist of individuals, who join in the application for the registration of the society.
2. Any person living in India, who has completed the age of 18 years. Agree to abide by the rules and regulations of the society may be admitted to the life membership of the society on admission fee of RS. 5100/- provided General Committee of society approves the life membership of such person by majority votes.
3. Any person other than the member of the society can be co-opted, if the managing committee of the society feels that his inclusion shall be beneficial to the society.

#### GENERAL COMMITTEE:

The General committee will function as under:-

1. The General committee of the society shall consist of all the enrolled members. They shall meet at least once in a year and shall discuss and approve the general measure adopted by the society to carry out its aims and objects and give advice to working Committee on the working of the society.
2. The society shall call an extra-ordinary or emergency meeting of the General committee with in 48 hours on the receipt of notice given by two third of total members of the society for calling the general committee.
3. The General committee shall act as the guiding body of the society.
4. One fourth of the total no. of member of the General committee of society shall constitute the quorum. If at a general meeting no quorum is present, the meeting shall stand adjourned till such time as president of the society determined.

#### POWERS & FUNCTIONS OF GENERAL COMMITTEE:

1. To elect office bearers and the members of the Managing committee.
2. To amend, revise, make additions and deletion in the rules, regulations, aims and objects of the society provided 2/3 of the members in person vote for the amendment of revision.
3. The present office bearers shall continue to till the next election of the society.
4. Notice for the meeting of the general committee would ordinarily be given 15 days ahead of the date of the meeting place, date and time of the meeting shall be distinctly stated in the notice.
5. Every member of the society, if he disobeys the rules and regulations of the society then managing committee can cancel the membership of that person from the society.
6. Every member of the society, as per the powers delegated to him by governing Body, shall do all works for the society.

#### MANAGEMENT :

All the affairs of the society shall be governed by the managing committee and this managing committee shall be competent to do all acts required for achieving the aims and objects of the society.

- I. President, Secretary and Treasurer shall form the managing committee, However General Committee by the vote of majority can add more members to the Managing Committee.
- II. Total numbers of managing committee, inclusive of member and office bearers shall not be less than 3 and more than 11.
- III. The terms of the elected members and office bearers shall be Three year and they shall be eligible for re-election.
- IV. The managing committee shall continue to govern the affairs of the society till next elections and in case of postponement of election the term of the existing managing committee shall be extended as per requirement by maximum of One Year.
- V. Notice for meeting of the managing committee would ordinarily be given 7 days ahead of the date of meeting to the members and office bearers by the secretary of the society and 24 hours notice shall be given to the members and office bearers of the managing committee, if an extra-ordinary or an urgent meeting of the managing committee is required.
- VI. All the meetings of the managing committee shall be held generally in the premises of the Jenia Education Society or at a place convenient to the members.

*Principals  
Anup Singh  
16/07/25*

form the quorum at the ordinary and the special meeting of the managing committee. Provided that, if in a ordinary or special meeting of managing committee, a quorum is not present, the chairman shall adjourn the meeting to such other day as he may deem fit.

VIII. All the issues which come before any meeting of the Managing committee, shall be decided by the majority vote of present members, the chairman of the meeting in case of equality of votes shall have of casting vote.

IX. The agenda of every meeting of the managing committee shall be entered in the register under the signature of the secretary.

X. The vacancies shall occur on the managing committee as under:-

- 1) If any member dies.
- 2) If any member resigns.
- 3) If any member taking intoxicated things.
- 4) If any member become insane.
- 5) If any member absents himself for more then ten consecutive meetings of the managing committee.

X. The vacant seat of member in the Managing committee shall be filled up by the remaining members of the society.

XI. The managing committee of the society shall govern all the affairs of the society.

XII. The general committee of the society shall appoint an auditor to check the accounts of the managing committee and he shall submit annual audit report to the managing committee.

XIII. President, Secretary and Treasurer shall be entitled to spend reasonable amount according to the requirements of the Institution. However all expenditure shall be incurred in accordance with the sanctioned budget of the managing committee.

XIV. The managing committee can sue or can be sued in the name of Jenia Educational Society and the expenditure incorrect in this regard shall be borne by the society.

XV. The society shall not be used for political purpose or other anti-national activities.

OFFICE BEARERS:

A PRESIDENT:

The president will function as under:-

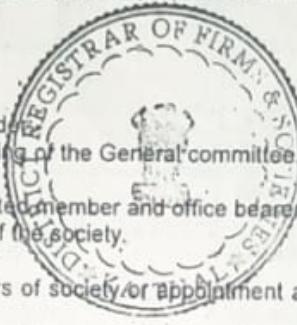
- I. To preside over the meeting of the General committee and managing committee.
- II. To hold elections.
- III. To declare results of elected member and office bearers of the managing committee.
- IV. To control all the affairs of the society.
- V. To exercise casting vote.
- VI. To represent all the affairs of society or appointment any office bearer to represent the president.
- VII. To address the members of the managing committee General committee of the society and teachers of the society regarding the affairs of the society.

B. GENERAL SECRETARY:

- I. To submit annual budget for approval and consideration of the managing committee.
- II. To call the ordinary, extra-ordinary meeting of the general committee and managing committee of the society.
- III. To seek approval of the managing committee regarding the admission of members.
- IV. To keep the proper records of the proceedings of the managing committee.
- V. To circulate the agenda of the meeting of the managing committee.
- VI. To represent the managing committee and general committee to represent behalf of the managing committee.
- VII. To represent the managing committee before the courts with regard to the affairs of the society and to do such acts necessary in connection with the suit.

C TREASURER

All the funds of the society shall be in the custody of the cashier and he will manage the funds as approved by the managing committee for all the affairs of the society.

  
 Jayant Ranjith  
 Anil Sardesai  
 1/10/2015

Principal  
 St. Xavier's International School  
 VIII. Aitken, Park (Pur)  
 English Medium Affiliated to CBSE  
 (Affiliation No. 16307602 School Code - 20714)  
 E-mail: [stxaviersinternationalschool@gmail.com](mailto:stxaviersinternationalschool@gmail.com)

## VESTMENT OF THE PROPERTIES:

All the properties acquired by the society shall vest in the General committee.

### REVISION:

The General committee may add, delete, revise or amend these rule and regulations provided in the meetings of the General committee, in which it is proposed to put the said amendment or revision, two thirds of the members' presents in person vote for the amendment or revision.

### DISSOLUTION:

In the event of dissolution of the society, the General committee will be competent to direct the residual funds or other assets and property of the society to be delivered or another organization after the satisfaction of its debts and liabilities.

In such event, any property of the society shall be given to another organization in any part of the India, whose aims and objects are similar to these of the society. This shall be done by votes of not less than Five members present in the meeting.

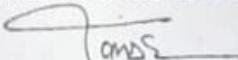
In all other matter, provision of the Society Registration Act XXI of 1860 or other prevailing law on the subject shall apply.

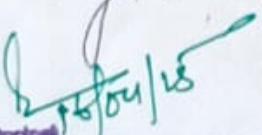
### OATH:

We, the following office bearers and managing committee of Jenia Education Society Cheeka do verify and certify that the copy of the rules and regulations of the above said society are true and correct to the best of our knowledge and belief and nothing has been concealed there in.

NAME	ADDRESS	Designation	Occupation	Signature
Shyamal Kanti Sarkar S/O Sh Sudhankshu Ranjan Sarkar	Advocate Colony Cheeka	President	Business	Shyamal Kanti Sarkar
Arnab Sarkar S/O Sh Shyamal Kanti Sarkar	Anaj Mandi Cheeka	President	Educationist	Arnab Sarkar
Anindya Sarkar S/O Sh Shyamal Kanti Sarkar	Anaj Mandi Cheeka	Secretary	Educationist	Anindya Sarkar
Bandana Chakraborty W/O Sh A.K. Sarkar	Advocate Colony, Cheeka	Treasurer	Educationist	Bandana Chakraborty
Jenia Devi W/O Sh Shyamal Kanti Sarkar	Advocate Colony, Cheeka	Member	House Wife	Jenia Devi
Tanushree Sarkar W/O Sh Arnab Sarkar	Anaj Mandi Cheeka	Member	Educationist	Tanushree Sarkar
Avik Ranjan Srakar S/O Sh Tamal Sarkar	No. 2 Govt. Colony, Malda ( West Bengal)	Member	Educationist	Avik Ranjan Sarkar

CERTIFIED TO BE A TRUE COPY

  
District Registrar of Firms & Societies  
KAITHAL

• Jayamal Ranji Sarkar  
Anindya Sarkar  


Principal  
St. Xavier's International School  
Vill. Atalan, Patalia (Pb.)  
English Medium Affiliated to CBSE  
(Affiliation No. 16307802 School Code 20745)